

# Finance & Resources Policy Development Advisory Group

**Monday, 15th January, 2024 at 5.30 pm**  
**Via Remote Access**

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend and may speak, both at the discretion of the Chairman and subject to providing advance written notification to the Chairman of the meeting and [committeeservices@horsham.gov.uk](mailto:committeeservices@horsham.gov.uk)

Councillors: Mark Baynham (Chairman)

Tony Bevis  
Paul Clarke  
Mike Croker  
Len Ellis-Brown  
Anthony Frankland

Warwick Hellawell  
Tony Hogben  
Richard Landeryou  
Mike Wood

You are summoned to the meeting to transact the following business

Jane Eaton  
Chief Executive

## Agenda

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	<b>Page No.</b>
1. <b>Apologies for absence</b>	
2. <b>Notes of previous meeting</b>	3 - 6
To receive the notes of the meeting held on 13 November 2023	
To receive the following items relating to the policy development process:	
3. <b>Annual Plan 2024/25</b>	7 - 20
To receive an update from the Head of Finance and Performance on the Council's Annual Plan 2024/25 as per the draft report.	
4. <b>Fletchers Croft Car park Steyning - Maximum Stay change</b>	21 - 24
To receive the report from the Parking Manager to consider suggestions to	

extend Fletchers Croft car park's maximum stay from 4 to over 8 hours, accompanied by adjusted charges during specific hours, aiming to accommodate visitors to Steyning without time constraints.

5. **2024/25 Budget and Medium Term Financial Strategy** 25 - 42  
To receive an update from the Director of Resources on the Council's Budget and Medium-Term Financial Strategy as per the draft reports.
6. **Local Authority Housing Fund - Round 3** 43 - 48  
To receive an update from the Director of Resources.
7. **Council Tax Premiums - Long-term Empty Property Council Tax Premium and Second Home Council Tax Premium** 49 - 54  
To receive an update from the Director of Resources on the Council Tax Premiums to include Long-term Empty Property Council Tax Premium and Second Home Council Tax Premium as per the draft report.
8. **Council Tax Reduction and Housing Benefit modified schemes 2024/25** 55 - 58  
To receive an update from the Director of Resources on the Council Tax Reduction and Housing Benefit modified schemes as per the draft report.
9. **Business rates - Discretionary Rate Relief 2024/25** 59 - 62  
To receive an update from the Director of Resources on the Business rates Discretionary Rate Relief as per the draft report.
10. **Forward Plan Extract for the Finance & Resources Portfolio** 63 - 66  
To note the Forward Plan extract for the Finance & Resources portfolio